



Canadian Association of Fleet Supervisors

PO Box 1222, Aldergrove, BC, V4W 2V1
Phone: 778 704-3662 Email: admin@cafs.ca Website: www.cafs.ca

Air Brake Instructor

According to the ITC AB agreement, instructors must:

3. Instructor Trainer Qualifications

3.1 All Instructor Trainers must maintain knowledge and skills through a combination of instruction and refresher training that is acceptable to ICBC.

3.4 All Air Brake Instructor Trainers must:

3.4.1 Hold, and have held for at least three years, a valid Air Brake Instructor Certificate of Qualification, or have a combination of training and experience that is acceptable to ICBC;

3.4.2 Hold or have held a valid B.C. driver's license.

While AB Assessment Officers for the ITC program must:

1. Assessment Officer Qualifications

1. The Facility must ensure that all Assessment Officers:

1.1.1. Meet all Instructor Trainer requirements set out in Schedule A for the class of Driver Training Instructor's licence, Certificate of Qualification, or a designation on a Driver Training Instructor's licence, for which they Assess Trainees;

1.1.2. Conduct a minimum of 20 Assessments annually. ICBC reserves the right to waive or change this minimum where the Assessment Officer applies to ICBC in writing and provides acceptable reasons for such waiver or change;

1.1.3. Maintain their knowledge, skills and abilities through a combination of Assessment activity and refresher training acceptable to ICBC.

1.4 In addition to the requirements in 1.1, an Assessment Officer for an Approved Course and any Assessments delivered to a Trainee for an Air Brake Instructor Certificate of Qualification must have taught air brake courses at a recognized driver training facility for at least three years.



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Authorized Inspector and Facility Operator

CVSE does not have specific guidelines for hiring instructors for the Authorized Inspector and Facility Operator courses. The decision is left to the discretion of the Canadian Association of Fleet Supervisors to select a suitable candidate.

The qualifications given by Canadian Association of Fleet Supervisors are as follows:

1. **Familiarity with the Vehicle Inspection Program:** It's recommended that the instructor have familiarity with the program. This could be beneficial for the quality and relevance of the training.
2. **Instructor Qualifications:** There are no formal qualifications set by CVSE. The decision on who is qualified to teach the course is left to the discretion of the training institution.
3. **Connection to the Program:** While not mandatory, it's ideal for the instructor to have some form of connection to the Vehicle Inspection Program.



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Wages

Instructor Pay- \$500.00 per day

The \$500.00/day contract price includes prep time to deliver the course, mark, and update the training material. The expectation is 8 hours **student contact per day** (\$62.50/hr.). The instructor is an independent contractor who is not exclusively bound to CAFS; we do not pay stat. holidays, vacation, or benefits as defined under Canadian Revenue Agency (CRA) definitions of benefits

Exceptions to instructor pay for face to face program delivery are when they participates in professional development, meet with clients to discuss custom training, or develops/ adapts training for delivery. These activities **need prior approval/budget** and a plan/ rational why.

Travel for contract delivery should include a per-kilometer rate along with reasonable travel time. The per-kilometer rate will be based on the amount specified by the CRA.

Per Diem & Meal allowance- Only applies to travel requiring overnight stay

CAFS retains the intellectual property rights to any updates and modifications to the courses.

Location

We are currently securing the location for future courses.

CAFS will work with you to assist in finding dates that are acceptable for your availability.

Course lengths are as follow:

Air Brake Instructor– 7 days

Authorized Inspector- 3 days

Facility Operator- 1 day

*Please note that for the Air Brake Instructor course, you are required to review, approve, or deny all driving abstracts provided. This can be done at your earliest convenience.