



Job title: Shift Supervisor
Job ID: 20240177
Location: Greater Vancouver
Full/Part Time: Full-time
Regular/Temporary: Regular

As the largest operating company in the integrated TransLink enterprise, Coast Mountain Bus Company (CMBC) operates a fleet of clean-fuel conventional and community shuttle buses, zero-emission trolley buses, and passenger ferry SeaBuses in Metro Vancouver, the largest single transit service area in Canada.

At CMBC, one of BC's Top Employers, we're committed to providing an innovative, healthy, and engaging workforce. This is reflected in our workforce of over 5,500 employees performing over 400 unique jobs, who are committed and empowered to deliver service that attracts nearly 1.1 million passengers daily and connects people, businesses, and communities in the Metro Vancouver region.

We have the important job of helping our passengers get to work, appointments, visiting with family and friends, and back again every day. Metro Vancouver relies on us, and we take that as a point of pride.

Responsibilities

Directs the work of staff on assigned shifts engaged in the repair and maintenance of fleet buses and non revenue vehicles. Ensures that safe and compliant work practices are maintained. Organizes and schedules planned and unplanned work to be performed.

Participates in the development, usage and ongoing accuracy of the shop work plan and how it relates to all maintenance activities in the shop.

Ensures sufficient staff are available to cover regular and emergency maintenance and repair situations.

Assigns vehicles to scheduled and non scheduled runs according to operational and maintenance requirements.

Responds to road calls from Transit Communications reporting vehicle break downs by dispatching appropriate staff.

Ensures equipment, labour and replacement parts are available.



Monitors quality and time spent on work performed to ensure meeting CMBC standards. Completes and checks all department forms and processes including charge numbers and warranty, deficiency and work order documentation.

Attends various committees and other meetings including safety or technical issues; providing input with respect to various maintenance issues.

Liaises with security as required to ensure fleet vehicles, garage facilities and other buildings are protected from acts of theft and vandalism.

Qualifications

EDUCATION AND EXPERIENCE:

Grade 12 graduation plus Successful completion of a recognized apprenticeship with Red Seal certification where applicable or equivalent program (electronic technician, engineering etc.) in the maintenance or management of heavy commercial vehicles and supplemented with courses in supervision from a recognized institution and computer usage.

Successful completion of the Commercial Vehicle Inspector examination (CVIP) course or possession of the CVIP inspector's license is required.

Requires three (3) years experience working in a commercial vehicle fleet environment to gain all aspects of the maintenance, repair and service requirements.

A further period of six (6) months in the position is required to become familiar with the administrative responsibilities, CMBC organization, policies, procedures and supervisory responsibilities.

Other Information

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.

Work Schedule

37.5 hours per week.

Work Designation

Resident – This position works predominately on-site.



Rate of Pay

Salary \$114,657 - \$138,141 per annum (Actual salary offered will be commensurate with education, experience and internal parity).

The Total Compensation Package includes Extended Health, Dental, Transit Pass and enrollment in the Public Service Pension Plan. Focus on your development through tuition reimbursement, training, and mentorship programs. Enjoy a variety of health and wellness programs, including access to gym facilities. Speak to us to know more about what we offer.

How to Apply

Please click the 'Apply' button at the top right corner or go to <https://www.translink.ca/About-Us/Careers.aspx> to apply for this position and view instructions on the process.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one pdf document prior to uploading your application on-line.

Posting Date: March 21, 2024
Closing Date: Open until filled

Please note that only those short listed will be contacted.

Having trouble applying? Please view the System Requirements & FAQ's by going to <http://www.translink.ca/careers>.

Equal Employment Opportunity

Coast Mountain Bus Company is committed to employment equity and building a diverse workforce, representative of the customers we serve and the many communities in the Metro Vancouver region. We welcome and encourage Indigenous applicants, people of colour, all genders, 2SLGBTQ+ and persons with disabilities to apply. Learn more about TransLink's commitment to equity, diversity and inclusion.

Accommodations are available on request for candidates taking part in all aspects of the selection process. For a confidential inquiry, simply email us at jobs@coastmountainbus.com.